

## TERMS OF REFERENCE

<b>ORGANIZATIONAL LOCATION:</b>	Land and GLTN Unit, UN-Habitat
<b>DUTY STATION:</b>	Home-based with travel to Nairobi
<b>FUNCTIONAL TITLE:</b>	Consultant: Development of a monitoring system for GLTN Phase 3 programme
<b>DURATION:</b>	50 days over three months

### Background

The Land and GLTN Unit, located within the Urban Legislation, Land and Governance (ULLG) Branch of UN-Habitat, has the objective to develop, test and disseminate pro-poor and gender responsive tools and approaches regarding land, innovative residential tenures, affordable land management/administration systems, and land related regulatory/legal frameworks and tools.

GLTN programme has so far had two cycles: Phase 1 (2006–2011) and Phase 2 (2012–2018). Building on these, Partners have jointly developed a GLTN Phase 3 Strategy (2018-2030), which sets a shared vision and direction for the whole Network, for the next twelve years. The GLTN new vision is a world in which everyone enjoys secure land rights. The inclusive mission is that Partners work together to develop and implement inclusive fit-for-purpose and gender-responsive land tools to improve living conditions for all, prioritizing women, youth and vulnerable groups in both urban and rural settings. The goal for 2030 is improved tenure security for all, with a focus on women, youth and vulnerable groups.

The GLTN Phase 3 Strategy has four strategic objectives: i) Accelerate reforms of the land sector by fostering global, regional and national discourse on responsible land governance and transformative land policies; ii) Institutionalize inclusive, gender-responsive and fit-for-purpose land tools to scale up tenure security interventions; iii) Monitor land-related commitments and obligations by mobilizing international, regional and national partners to track progress and build evidence; and iv) Share and develop capacities, knowledge, research and resources on land tenure security.

It is anticipated that a number of projects and programmes by various land actors will be guided by the Strategy. By aligning with the GLTN vision, mission and goal, all these different programmes and projects will be contributing to their achievement as well as the achievement of the Sustainable Development Goals.

The Partners agreed that the spirit of the GLTN Phase 3 Strategy would be translated into action through a joint programme. There will be two programme cycles and the first cycle will cover the period 2019-2023. This is an umbrella programme for the Network from which other sub-programmes may derive. It will be jointly implemented by GLTN Partners and the Secretariat. The

Secretariat, hosted by UN-Habitat, within the Land and GLTN Unit of the Urban Legislation, Land and Governance Branch, will also facilitate the administrative and financial aspects of the programme.

The GLTN Phase 3 programme 2019-2023 is budgeted to [XX] million USD. The funds for the implementation of the programme will be jointly mobilized by Partners. With the mobilized amount the programme will achieve specific results as defined in a results framework. The programme performance will be monitored by GLTN Partners, facilitated by the Secretariat.

Applying the results-based management principles, the Land and GLTN Unit, in consultation with the GLTN International Advisory Board, has developed a draft results framework for the programme. Since the programme also intends to drive the vibrancy of the Network, both performance of the programme and its influence on partnership and joint action need to be monitored and assessed.

The transition to the Phase 3 requires a comprehensive monitoring and evaluation system which includes a completed results framework, monitoring and evaluation plan and practical data collection and analysis mechanisms that will enable the programme management team and GLTN partners to measure the results of the Phase 3 programme. This also includes verifiable baselines for all indicators at output, outcome and impact levels.

In this context Land and GLTN Unit is recruiting a consultant to finalise the M&E system for the Phase 3 programme. The intended users of the M&E system are the programme management team and decision makers in the GLTN governing structure, as well as donors. The audience will also include various beneficiary institutions and populations, national and local governments, GLTN partners and implementing partners.

## **Objectives**

Using the established UNDG standards, the specific objectives of this consultancy will be:

1. To finalise the Phase 3 results framework, including refining of existing SMART indicators and development of any new ones where necessary;
2. To establish baselines for all indicators in the results framework;
3. To develop a monitoring and evaluation plan, indicating all M&E tasks including who and when executes them and for what purpose;
4. To develop practical mechanisms and tools for data collection, analysis and reporting.

## Deliverables and Timing

The consultant will produce the following deliverables:

1	<b>Inception report</b> , including a detailed methodology for undertaking of the assignment. The methodology will also indicate a detailed schedule of tasks to be undertaken.	One week after signing the contract.
2	<b>Comprehensive results framework for GLTN Phase programme 2018-2023</b>	One week after the approval of the inception report.
3	<b>M&amp;E plan for GLTN Phase 3 programme 2018-2023</b>	One week after the approval of the results framework.
4	<b>Data collection and analysis mechanism and tools</b>	Two weeks after the approval of the results framework
5	<b>Baseline report for Phase 3 programme 2018-2023</b>	Five weeks after the results framework has been finalised

## Management arrangements

The consultant will directly report to the Leader, Land and GLTN Unit or any authorised or designated staff. A task team will be established in UN-Habitat's Land and GLTN Unit, which will supervise and be responsible for approval of the deliverables with the support of the Evaluation Unit of UN-Habitat. The Land and GLTN Unit will be responsible for providing and coordinating logistical support for the documentation consultant.

## Required qualifications and experience

The M&E consultant is expected to have these mandatory qualifications and work experience:

- Advanced university degree in social sciences, international development, statistics or a field directly related to the assignment;
- Minimum 7 years of professional experience in monitoring and evaluation of development projects and programmes at international level;
- Experience in the design of methods and/or systems for monitoring and evaluation for a UN agency, other international organization or non-governmental organization is essential;
- Good knowledge of UN system monitoring and evaluation standards and methodologies and RBM principles and concepts;
- Experience working in a multi-cultural environment/context and with country level experience;
- Good analytical skills;
- Proficient in English with excellent verbal and written communication skills. Knowledge of French will be considered an advantage.

Applications should include:

- Cover memo (maximum 1 page)
- Summary CV (maximum 2 pages), indicating the following information:
  1. Educational Background (incl. dates)
  2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
  3. Expectations regarding remuneration

Please also be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to:

Ms. Isidora Markicevic

UN-HABITAT

P.O. Box 30030, 00100 Nairobi, Kenya

Email: [Markicevic.isidora@un.org](mailto:Markicevic.isidora@un.org)

**Deadline for applications: 13 July 2018**

*UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: [recruitment@unon.org](mailto:recruitment@unon.org)*